CODE COMPLAINT FORM – MINIMUM HOUSING

REQUEST FOR INVESTIGATION OF POSSIBLE HOUSING CODE VIOLATIONS

Person/s Requesting Investigation of Possible Violation:
Per ordinance, completion of at least one of the blocks below shall be completed before being submitted to the Code Enforcement Officer.

1. Signature of a Town Official (Mayor, Council Member, or Town Manager).
   • ________________________________________________
   (Name) (Title)

2. Signature of Code Enforcement Officer
   • ________________________________________________

3. Signature of at least 5 residents of the town of Badin that do not live in the same home.
   Name, Address, Phone number Signature
   • ________________________________________________
   • ________________________________________________
   • ________________________________________________
   • ________________________________________________
   • ________________________________________________
   • ________________________________________________

Location of Alleged Violation:
Address of complaint: _____________________________ Tax Record #: ________________

Property Owner: _____________________________ Tenant: _____________________________

Please Describe the Alleged Violation:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
(Use back of sheet for additional comments)

DATE: ________________ Time: ______________ Person Taking Complaint Form: ________________

Date Received: ________________ Inspector Assigned: ________________

Date Inspected: ________________ Completed by: ________________

Code Case #: ________________ Completion date: ________________