

CODE COMPLAINT FORM – MINIMUM HOUSING

REQUEST FOR INVESTIGATION OF POSSIBLE HOUSING CODE VIOLATIONS

Person/s Requesting Investigation of Possible Violation:

Per ordinance, completion of at least one of the blocks below shall be completed before being submitted to the Code Enforcement Officer.

1. Signature of a Town Official (Mayor, Council Member, or Town Manager).

• _____
(Name) (Title)

2. Signature of Code Enforcement Officer

• _____

3. Signature of at least 5 residents of the town of Badin that do not live in the same home.

Name, Address, Phone number Signature

• _____
• _____
• _____
• _____
• _____

Location of Alleged Violation:

Address of complaint: _____ Tax Record #: _____

Property Owner: _____ Tenant: _____

Please Describe the Alleged Violation:

(Use back of sheet for additional comments)

DATE: _____ Time: _____ Person Taking Complaint Form: _____

Date Received: _____ Inspector Assigned: _____

Date Inspected: _____ Completed by: _____

Code Case #: _____ Completion date: _____